



大同機械企業有限公司
COSMOS MACHINERY ENTERPRISES LIMITED

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Shareholders' Communication Policy

The Board of the Company realized the importance of keeping good communication with its shareholders and therefore making this policy in order to let all shareholders and investors to have sufficient channels to communicate with the Company as well as to acquire information released by the Company.

The Company follows a policy of disclosing information to shareholders in a timely manner. Members of the Board meet and communicate with shareholders at the Annual General Meeting of the Company (the "AGM"). Members of the Board and board committees (including Audit Committee, Remuneration Committee and Nomination Committee) of the Company will attend the AGM and to response to all questions asked by shareholders.

The notice of AGM is distributed to all shareholders at least 20 clear business days prior to the AGM and accompany circular also set out details of each proposed resolution and other relevant information as required under the Listing Rules. The Chairman proposed separate resolution for each issue to be considered and put each proposed resolution to the vote by way of a poll. An explanation of the detailed procedures of conducting a poll will be provided to shareholders at the AGM, to ensure that the shareholders are familiar with such procedures. Voting results are available in the web sites of the Company and the Stock Exchange on the day after the AGM.

Information of the Company (including interim reports, annual reports, announcements and circulars etc.) will be released to shareholders through different channels officially. These documents, together with the updated news and information of the Company will also be published in the Company's corporate web site at www.cosmel.com.

Detailed biography of the directors of the Company is published in the Company's web site for information of shareholders and investors. There is also an e-mail address in our web site specifically to make enquiries or request for corporate information by shareholders or public investors.

Furthermore, shareholders of the Company can make enquiries, conduct shares transfer, shares registration or obtain corporate information through the company's share registrar, Tricor Secretaries Limited (Tel: (852) 2980 1888).